

Logistic Management System Logistic Request



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BUILDING AMERICA®



- Sign on remains the same

Suppliers

Login

Please Enter Your User Information

User ID:

Password:

Login only for registered SRMT suppliers. If you need user identification and password, please contact your respective [purchasing manager](#).

**NOTE: Cookies must be enabled in your browser to log in [More Info](#)*

Step 1: Type of Request

- **Select:** Type of Request

The screenshot shows a web form titled "Logistics Request". The form is divided into two steps. The first step, "Step 1:", contains a dropdown menu with the prompt "Please select type of request". The dropdown is open, showing the following options: "Select One" (highlighted), "Truckload", "Consolidation", "LTL", and "Gang". Below the dropdown, the second step, "Step 2: Shipper (From)", is visible but empty. On the right side of the form, there are three small icons: a printer, a document, and a refresh button.

Step 2 and Step 3: Shipper and Consignee

Enter Origin: Click icon to select origin or if known, enter origin code - ex. supplier code



Enter Consignee: Click icon to select origin or if known, enter origin code - ex. supplier code



Add/Edit/Delete MyFavorites:

Click icon to set up your personal favorites.



Favorite Look Up:

Click icon to select personal favorites you have already set up..



Step 2: Shipper (From)				Step 3: Consignee (To)			
Origin	<input type="text"/>			Destination	<input type="text"/>		
Address	<input type="text"/>			Address	<input type="text"/>		
City	<input type="text"/>	State	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>
Zip	<input type="text"/>	Country	<input type="text" value="US"/>	Zip	<input type="text"/>	Country	<input type="text" value="US"/>
Contact	<input type="text"/>	Load Rdy Date	<input type="text"/>	Contact	<input type="text"/>	Delivery Date	<input type="text"/>
Ship Hrs From	<input type="text"/>	Ship Hrs To	<input type="text"/>	Recv Hrs From	<input type="text"/>	Recv Hrs To	<input type="text"/>
Phone #	<input type="text"/>	Extension	<input type="text"/>	Phone #	<input type="text"/>	Extension	<input type="text"/>
Email ?	<input type="text"/>	Fax	<input type="text"/>	Email ?	<input type="text"/>	Fax	<input type="text"/>

Step 4: Shipment Details

- Select from 1 of 3 options

Step 4: Shipment Details

Option 1: Shipment details must be selected from the [stock and non-stock purchase order list](#) .

Option 2: For shipment releases, please enter shipment details by clicking [here](#) .





Option 3: For transfer, forced orders, emergency orders and other type of orders - manually enter shipment details by clicking [here](#) .

Order	Order Type	Item	Kd	Matl Type	Whse	Description	Original Due Date	Unit Weight	Open Qty	Ship Qty	Delete ?	Warnings	
								Total Wt:	0.0				

Step 4: Option 1 - Purchase Order Search Criteria

- Fill in appropriate PO #
- OR
- Click “Find Purchase Orders”

Purchase Order Search Criteria


Purchase Orders:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Due Date from:	<input type="text"/>			
*Due Date to:	<input type="text"/>			
Item Number:	<input type="text"/>			
Destination:	<input type="text"/>			
Kind Code:	<input type="text"/>			
Item Description:	<input type="text"/>			
<input type="button" value="Find Purchase Orders"/>		<input type="button" value="Close Window"/>		


*Will only display items where the original due date or the promise due date is within 60 days or less of today's date.

Step 4: Option 1 - Purchase Order Search Criteria...cond

Purchase Order Search Criteria

Purchase Order:

Due Date from: 

*Due Date to: 

Item Number:

Destination:

Kind Code:

Item Description:

*Will only display items where the original due date or the promise due date is within 60 days or less of today's date.

Found 3 purchase orders.

Select All Deselect All Add Selected Items

- Select appropriate items to be shipped
- Then "Add Selected Items"

	Purchase Order	Type	Item	Kd	Description	Whse	Due Date	Unit Wt	Qty Open
<input checked="" type="checkbox"/>	924861	Stock	5036161	0	ASY-38643 CLIP AND TOE INSULATORS	GI50	02/15/2007	1.800	138800.00
<input type="checkbox"/>	924861	Stock	5036166	0	40056P PAD 3 PART POLY LEADING EDGE	GI50	02/15/2007	1.050	74000.00
<input checked="" type="checkbox"/>	924861	Stock	5036167	0	38652 SHOULDER, TWIN STEM,LT WEIGHT	GI50	02/15/2007	2.300	46106.00

Step 4: Option 1 - Purchase Order Search Criteria cond....

Step 4: Shipment Details

Option 1: Shipment details must be selected from the [stock and non-stock purchase order list](#) .

Option 2: For shipment releases, please enter shipment details by clicking [here](#) .

Option 3: For transfer, forced orders, emergency orders and other type of orders - manually enter shipment details by clicking [here](#) .

Order	Order Type	Item	Kd	Matl Type	Whse	Description	Original Due Date	Unit Weight	Open Qty	Ship Qty	Delete?	Warnings
924861	Vendor	5036161	0	Stock	GI50	ASY-38643 CLIP AND TOE INSULATORS	02/15/2007	1.80	138800	<input type="text"/>	<input type="checkbox"/>	
924861	Vendor	5036167	0	Stock	GI50	38652 SHOULDER, TWIN STEM,LT WEIGHT	02/15/2007	2.30	46106	<input type="text"/>	<input type="checkbox"/>	
Total Wt:								0.0				

•Fill in Number of items being shipped.



Step 4: Option 1 - Purchase Order Search Criteria cond....

Step 4: Shipment Details

Option 1: Shipment details must be selected from the [stock and non-stock purchase order list](#) .

Option 2: For shipment releases, please enter shipment details by clicking [here](#) .

Option 3: For transfer, forced orders, emergency orders and other type of orders - manually enter shipment details by clicking [here](#) .

Order	Order Type	Item	Kd	Matl Type	Whse	Description	Original Due Date	Unit Weight	Open Qty	Ship Qty	Delete ?	Warnings	
924861	Vendor	5036161	0	Stock	GI50	ASY-38643 CLIP AND TOE INSULATORS	02/15/2007	1.80	138800	5000	<input type="checkbox"/>		
924861	Vendor	5036167	0	Stock	GI50	38652 SHOULDER, TWIN STEM,LT WEIGHT	02/15/2007	2.30	46106	1000	<input type="checkbox"/>		
Total Wt:								11,300					






•Note weight will fill in automatically.



Step 4: Option 2 - Shipment and Release

- Fill in appropriate Ship Order #
- OR
- Click “Find Ship Orders”

Ship Order Search Criteria

Ship Order:	<input type="text"/>	
Due Date from:	<input type="text"/>	
Due Date to:	<input type="text"/>	
Item Number:	<input type="text"/>	
Destination:	<input type="text"/>	
Kind Code:	<input type="text"/>	
Item Description:	<input type="text"/>	

Step 4: Option 2 - Shipment and Release

Ship Order Search Criteria

Ship Order:

Due Date from:

Due Date to:

Item Number:

Destination:

Kind Code:

Item Description:

Found 1 ship orders.






[Select All](#) [Deselect All](#) [Add Selected Ship Orders](#)

	Ship Order	Item	Kd	Description	Whse	Due Date	Qty Open
<input checked="" type="checkbox"/>	56345-010407-001	5039020	0	TPLP2 TIE PLATE, 6" RAIL BASE	CH09	02/02/2007	836

- Select appropriate one to be shipped
- Then “Add Selected Ship Orders”

Step 4: Option 3 - Forced, Transfers, and Other







Manual orders - Microsoft Internet Explorer provided by Union Pacific

Type	Purchase Order / Reference #	Item	Kd	Whse To	Description	Unit Wt	Due Date	
<input type="text"/>	<input type="text"/>	<input type="text"/>	0 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	0 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	0 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	0 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	0 <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Step 4: Option 3 - Forced, Transfers, and Other cond.....

- Select type of shipment

Manual orders - Microsoft Internet Explorer provided by Union Pacific

Type	Purchase Order / Reference #	Item	Kd	Whse To	Description	Unit Wt	Due Date	
▼	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Forced	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Emergency	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Transfer	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Other	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	
▼	<input type="text"/>	<input type="text"/>	0 ▼	▼	<input type="text"/>	<input type="text"/>	<input type="text"/>	

Step 4: Option 3 - Forced, Transfers, and Other cond....

- Fill in as much information as possible

Type	Purchase Order / Reference #	Item	Kd	Description	Unit Wt	Due Date
Emergency	924861	5036161	0	ASY-38643	1.800	04/13/2007
			0			
			0			
			0			
			0			

Dropdown menu items: ES04, FH41, FM76, FR01, FR02, FR03, FR61, FW01, FW03, FW07, FW35, FW90, FW91, FW95, FZ13, GB93, GH70, GI13, GI50

Buttons: Add Items, Close Window

Step 4: Option 3 - Forced, Transfers, and Other cond.....

Step 4: Shipment Details

Option 1: Shipment details must be selected from the [stock and non-stock purchase order list](#) .

Option 2: For shipment releases, please enter shipment details by clicking [here](#) .

Option 3: For transfer, forced orders, emergency orders and other type of orders - manually enter shipment details by clicking [here](#) .

Order	Order Type	Item	Kd	Matl Type	Whse	Description	Original Due Date	Unit Weight	Open Qty	Ship Qty	Delete ?	Warnings
924861	Vendor	5036161	0	Stock	GI50	ASY-38643 CLIP AND TOE INSULATORS	02/15/2007	1.80	138800	5000	<input type="checkbox"/>	
924861	Vendor	5036167	0	Stock	GI50	38652 SHOULDER, TWIN STBM,LT WEIGHT	02/15/2007	2.30	46106	1000	<input type="checkbox"/>	
56345-010407-001	Ship Order	5039020	0	Stock	CH09	TPLP2 TIE PLATE, 6" RAIL BASE	02/02/2007	25.20	836	200	<input type="checkbox"/>	
924861	Emergency	5036161	0	Stock	GI50	ASY-38643	04/13/2007	1.80		5	<input type="checkbox"/>	
Total Wt:								16,349				

•Note weight and items continue to add up on step 4.....



If the request is rejected (due to advance shipping) **and you must ship the material, utilize Option 3 for the Shipment Details.**

- IF the original promise date on the purchase order is outside of 60 days and is due because of an emergency or immediate need communicated to you by the appropriate railroad personnel. Please use option 3.



Step 5: If Type **LTL** or **TL**: Additional Details

Step 5: Additional Details

Expedite Request	<input type="text" value="Select One"/>
If Expedite, is this for	<input type="text" value="Select One"/>
If Expedite for LHFM, Road or Unit #	<input type="text"/> <input type="text"/>
If invalid unit, reason is	<input type="text" value="Select One"/>
Reason	<input type="text"/>
Value	\$ <input type="text"/>
Weight	<input type="text"/> lbs
Work Order	<input type="text"/> ?
Cost Center	<input type="text"/>
No of Trucks	<input type="text"/>
Equipment Type	<input type="text" value="Select One"/>
Overdimensional	<input type="text" value="Select One"/>
Dimensions	L <input type="text"/> X W <input type="text"/> X H <input type="text"/> Inches <input type="text"/>
Tarp Required	<input type="text" value="Select One"/>
Haz Mat	<input type="text" value="Select One"/>
UN #	<input type="text"/>
NA #	<input type="text"/>

Step 5: If Type **LTL** or **TL**: Additional Details cond....

Step 5: Additional Details

Expedite Request

If Expedite, is this for

If Expedite for LHF, Road or Unit #

- Select appropriate drop down boxes for your shipment.

Step 5: Additional Details

Expedite Request

If Expedite, is this for

If Expedite for LHF, Road or Unit #

If invalid unit, reason is

Reason

Step 5: Additional Details

Expedite Request

If Expedite, is this for

If Expedite for LHF, Road or Unit #

If invalid unit, reason is

Reason

Value

Weight lbs

Step 5: If Type **LTL** or **TL**: Additional Details cond...

- Note:** ALL Cost Centers and Work Order will be validated.

Expedite Request

If Expedite, is this for

If Expedite for LHF, Road or Unit #

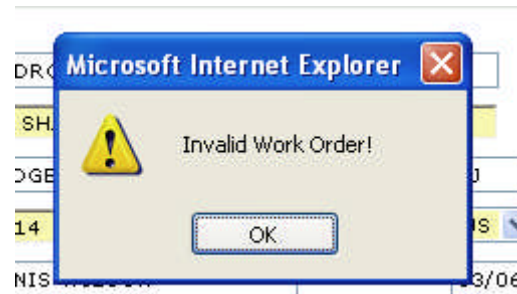
If invalid unit, reason is

Reason

Value \$

Weight lbs

Work Order



Reason

Value \$

Weight lbs

Work Order

Cost Center

No of Trucks

Equipment Type



Step 5: If Type **LTL** or **TL**: Additional Details cond....

No of Trucks	<input type="text" value="1"/>
Equipment Type	Select One
Overdimensional	Select One
Dimensions	<input type="text"/> X H <input type="text"/> Inches
Tarp Required	
Haz Mat	
UN #	<input type="text"/>
NA #	<input type="text"/>

No of Trucks	<input type="text" value="1"/>
Equipment Type	Flatbed
Overdimensional	Yes
Dimensions	Select One <input type="text"/> X H <input type="text"/> Inches
Tarp Required	Select One
Haz Mat	Select One

Step 5: If Type **LTL** or **TL**: Additional Details cond....

No of Trucks	<input type="text" value="1"/>
Equipment Type	<input type="text" value="Flatbed"/>
Overdimensional	<input type="text" value="Yes"/>
Dimensions	L <input type="text" value="42"/> x W <input type="text" value="2"/> x H <input type="text" value="1"/> <input type="text" value="Feet"/>
Tarp Required	<input type="text" value="Select One"/>
Haz Mat	<input type="text" value="Select One"/>
UN #	<input type="text"/>
NA#	<input type="text"/>

Equipment Type	<input type="text" value="Flatbed"/>
Overdimensional	<input type="text" value="Yes"/>
Dimensions	L <input type="text" value="42"/> x W <input type="text" value="2"/> x H <input type="text" value="1"/> <input type="text" value="Feet"/>
Tarp Required	<input type="text" value="Select One"/>
Haz Mat	<input type="text" value="Select One"/>
UN #	<input type="text"/>
NA#	<input type="text"/>

Step 5: If Type **LTL** or **TL**: Additional Details cond....

Equipment Type	<input type="text" value="Flatbed"/>
Overdimensional	<input type="text" value="Yes"/>
Dimensions	L <input type="text" value="42"/> X W <input type="text" value="2"/> X H <input type="text" value="1"/> <input type="text" value="Feet"/>
Tarp Required	<input type="text" value="Yes"/>
Haz Mat	<input type="text" value="Select One"/>
UN #	<input type="text" value="Select One"/>
NA#	<input type="text"/>

Overdimensional	<input type="text" value="Yes"/>
Dimensions	L <input type="text" value="42"/> X W <input type="text" value="2"/> X H <input type="text" value="1"/> <input type="text" value="Feet"/>
Tarp Required	<input type="text" value="Yes"/>
Haz Mat	<input type="text" value="Yes"/>
UN #	<input type="text" value="UN 1234"/>
NA#	<input type="text"/>
Comments/Special Instructions	<input type="text" value="ADD ANY IMPORTANT INFORMATION IN THIS AREA....."/>

Why are the Shipment Details required?

- Accurate and complete information about your load will reduce extra telephone calls and delays in moving your shipment.

Step 5: If Type Consolidation: Additional Details

Step 5: Additional Details

Whse	Address	City	St	Item Count	Item Weight	Package Type	Package Count	Package Weight
DV61	<input type="text" value="599 WEST 52ND AVE"/>	<input type="text" value="DENVER"/>	<input type="text" value="CO"/>	2	4860	<input type="text" value="SKIS"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs
HU01	<input type="text" value="7100 HIRKPATRIK BLVD-DIESEL SHOP"/>	<input type="text" value="HOUSTON"/>	<input type="text" value="TX"/>	1	1089	<input type="text" value="Select"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs
NL01	<input type="text" value="1100 PINE AVE"/>	<input type="text" value="NORTH LITTLE ROCK"/>	<input type="text" value="AR"/>	1	1344	<input type="text" value="Select"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs
NP01	<input type="text" value="6000 WEST FRONT ST-DIESEL SHOP"/>	<input type="text" value="NORTH PLATTE"/>	<input type="text" value="NE"/>	1	544.5	<input type="text" value="Select"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs
AL61	<input type="text" value="1619 N RIVER ST"/>	<input type="text" value="PORTLAND"/>	<input type="text" value="OR"/>	1	4600	<input type="text" value="Select"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs
DU61	<input type="text" value="3201 CARONDELET AVE"/>	<input type="text" value="DUPO"/>	<input type="text" value="IL"/>	1	672	<input type="text" value="Select"/> ▼	<input type="text"/>	<input type="text" value=""/> lbs

Comments/Special Instructions

Submit

Refresh

•Additional Information Required”

- Package Type
- Package Count
- Package Weight



Step 5: If Type **Consolidation**: Additional Details

Step 5: Additional Details

Whse	Address	City	St	Item Count	Item Weight	Package Type	Package Count	Package Weight
DV61	<input type="text" value="999 WEST 52ND AVE"/>	<input type="text" value="DENVER"/>	<input type="text" value="CO"/>	2	4860	Skids <input type="button" value="v"/>	<input type="text" value="5"/>	5000 lbs
HU01	<input type="text" value="7100 HIRKPATRICK BLVD-DIESEL SHOP"/>	<input type="text" value="HOUSTON"/>	<input type="text" value="TX"/>	1	1089	Bundles <input type="button" value="v"/>	<input type="text" value="6"/>	1090 lbs
NL01	<input type="text" value="1100 PINE AVE"/>	<input type="text" value="NORTH LITTLE ROCK"/>	<input type="text" value="AR"/>	1	1344	Carbs <input type="button" value="v"/>	<input type="text" value="1"/>	1400 lbs
NP01	<input type="text" value="6000 WEST FRONT ST-DIESEL SHOP"/>	<input type="text" value="NORTH PLATTE"/>	<input type="text" value="NE"/>	1	544.5	Skids <input type="button" value="v"/>	<input type="text" value="1"/>	600 lbs
AL61	<input type="text" value="1619 N RIVER ST"/>	<input type="text" value="PORTLAND"/>	<input type="text" value="OR"/>	1	4600	Bundles <input type="button" value="v"/>	<input type="text" value="3"/>	4200 lbs
DU61	<input type="text" value="3201 CARONDELET AVE"/>	<input type="text" value="DUPO"/>	<input type="text" value="IL"/>	1	672	Carbs <input type="button" value="v"/>	<input type="text" value="4"/>	700 lbs

ADD ANY ADDITIONAL
INFORMATION IN THIS BOX.....

Comments/Special Instructions

Submit

Refresh



Notification Logistics Request “Status”

- New Request

COMMENT/SPECIAL INSTRUCTION	
DATE	USER
03/12/07 20:30:59	BMMS496 MICHAEL W HOPPER
NEW REQUEST - BMMS496 MICHAEL W HOPPER	

[View Current Lane Rate Information](#)

Action	Select Status <input type="button" value="v"/>
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- In Progress - Note Brad Miller in the Call Center is working this shipment

COMMENT/SPECIAL INSTRUCTION	
DATE	USER
03/12/07 16:54:20	XCOT409 BRAD MILLER
STATUS CHANGED TO IN PROGRESS	
03/12/07 16:46:46	BMMS735 LOWELL R LACY
NEW REQUEST - BMMS735 LOWELL R LACY	
03/12/07 16:46:46	BMMS735 LOWELL R LACY
PLS SHIP TO NL01 ASAP. ANY QUESTIONS PLS CALL LOWELL AT 3424043. THX, LOWELL CT01.	

[View Current Lane Rate Information](#)

Notification Logistics Request "Status" cond....

- Closed - Carrier information below

COMMENT/SPECIAL INSTRUCTION	
DATE	USER
03/08/07 16:36:40	XCOS874 DANIELLE JANOUSEK
STATUS CHANGED TO CLOSED CARRIER: WENP-Werner	
03/08/07 15:58:01	XCOS874 DANIELLE JANOUSEK
STATUS CHANGED TO IN PROGRESS	
03/08/07 15:57:05	MSWA053 PREMIUM WATERS, INC.
NEW REQUEST - MSWA053 PREMIUM WATERS, INC.	
03/08/07 15:57:05	MSWA053 PREMIUM WATERS, INC.
FOR UPRR CONSIGNMENT AT UPS FRT IN CHICAGO. 21 PALLETS WATER AND 1 PALLET CREW PACKS. 44347# AVAILABLE FOR PICK UP ON MONDAY 3/12 AT 1510 S. 42ND LOCATION.	

[View Current Lane Rate Information](#)

Artoon Id: 27775465	Artoon Id:	Artoon Id:	Artoon Id:	Artoon Id:
Sched Pickup Dt: 03/12/2007	Sched Pickup Dt:	Sched Pickup Dt:	Sched Pickup Dt:	Sched Pickup Dt:
Sched Delv Dt: 03/14/2007	Sched Delv Dt:	Sched Delv Dt:	Sched Delv Dt:	Sched Delv Dt:
Artoon Cost: \$	Artoon Cost: \$	Artoon Cost: \$	Artoon Cost: \$	Artoon Cost: \$
Carrier:				

How to make changes or delete a request?

- You just finished hitting the enter key and received your LMS load ID number and your shipping manager tells you there is another pallet ready
What do you do?
- **Option 1:** “IF” the Load ID has “NOT” gone into Status “IN PROGRESS” you can simply go back into the shipment and make any changes.
- **Option 2:** Your Load ID has gone into Status “IN PROGRESS”. Call the UP Call Center at 877-744-8777 and give them the information over the phone.
- **Option 3:** Enter another LMS request for “ONLY” the additional pallet.



What if the Internet / LMS is down, How do I submit my request?

- Call 877-744-8777
- The Call Center can update you on the status of the delay.
- If the delay is going to be lengthy, the information can be faxed or given over the phone.